



CA OPEN Board Minutes 2/16/17

Board of Trustees Meeting – Open Board Session

Feb. 16, 2017, 6:40 p.m.

David Brookes –President, Steve Jones-Vice President, Mike Olivares - Treasurer, Diane Garrett-Secretary, Jim Hardwick- Board Member, Brett Cupit- Board Member, Leslie Collins – Head of School

ITEM	OWNER
1) Welcome & Prayer	D. Brookes
2) Confirm Dates Open & Closed Brd Meeting- Tues., March 7 th 6:30pm Brd Campus Day: TBD	All
3) Old Business	All
4) Head of School Report a. Dual Credit and AP options for 2016-17 and future b. ACCS accreditation progress including voucher program-moved to May 2017	L. Collins
5) Financial Report a. Discussion of expense overages	L. Collins

Attendees: Dave, Mike, Brett, Diane, Jim and Leslie. Steve -absent.

Guests: Roben Card

Action items and Old Business:

- 1) Approved Jan. 30 2017 open and closed minutes.

HOS report: current 2016-17 yr enrollment: 131; Next school year 2017-18: 84 FT enrolled

- 1) Spring Shadow Day-10 students attended
- 2) **ACTION:** Leslie to continue pursuing/researching core credit courses in humanities that meet CA Christian classical values. HBU to have Non-Academy proposal to Leslie by end of Feb.
- 3) **Discussion:** LeTourneau will offer Spanish I dual credit that CA may use an elective to increase modern language offering.
- 4) **AP options included in HOS report.** Leslie reports significant outside preparation (approx. 1 year) required for a solid A-B student to perform well on the following AP tests in May: World History (CA 9-12th grade), Calculus (12th grade) English & composition, Biology (components in 9th & 12th), Latin (10th grade)
- 5) **Brd Approved:** National Honor Society- NHS (9th-12th) and NJHS (7-8th) for \$385 each. Student participant fee of \$25.00 approved. Gradepoint of 3.0, chapter specific service project hours and chapter specific bylaws are required. Induction to Honor Society planned for spring 2017.
- 6) **Brd Approved and ACTION:** 2017-18 Calendar v6 with the following changes to be emailed to brd:
 - a. Fall fundraiser placeholder to added
 - b. Christmas Break to extend to 1/3/2018



CA OPEN Board Minutes 2/16/17

- c. Early dismissal allowed for HS students for mid terms and finals. Teachers will still be on campus to assist with prep.
 - d. Graduation event: Senior Send-off to be added
- 7) Financial Reports:
- a. Several other accounts have ~1K overages **ACTION** Leslie to investigate
 - b. **ACTION:** Property insurance has overage- Leslie to investigate
 - c. **ACTION:** AD wages to be allocated to 66020 instead of 66080
 - d. Only Coaches pay to be allocated to 66080
 - e. **ACTION:** Leslie to send soft copy of EOY-Dec 2016, GAP and project related donations received since July with a comparison of last fiscal year donations.
 - f. **ACTION:** Leslie, Denise and Mike to meet and forecast financial EOY results.

Financial reports

Aging report is clear

Adjourned 8:02pm