



CA OPEN Board Minutes 3/7/17

Board of Trustees Meeting – Open Board Session

March 7, 2017, 6:30 p.m.

David Brookes –President, Steve Jones-Vice President, Mike Olivares - Treasurer, Diane Garrett-Secretary, Jim Hardwick- Board Member, Brett Cupit- Board Member, Leslie Collins – Head of School

ITEM	OWNER
1) Welcome & Prayer	D. Brookes
2) Confirm Dates Open & Closed Brd Meeting April 20 th , 6:30pm Board Campus Visit April 7, 7:30-noon Spring Banquet April 28, 6:30pm	All
3) Old Business	All
4) Head of School Report	L. Collins
5) Financial Report a. Discussion of expense overages	L. Collins

Attendees: Dave, Mike, Brett, Diane, Jim and Leslie. Steve -absent.

Guests: Dave Collins

Action items and Old Business:

- 1) Brd Approved Feb. 16, 2017 open and closed minutes
- 2) 2/28/17 Brd Approved offering Pilot 2017 Pre-K w/assistant and lowering CA enrollment age to 4yrs old. Board will revisit progress to determine Pre-K plans for Fall 2018. Kinder admittance age remains at 5 yrs. old. 3/8/17 Brd approved corrected Pre-K financials. Total enrollees in Kinder/Pre-K classroom not to exceed 14 students. Kinder enrollees have priority. Individualized, separate and different Reading and Math curriculum and instruction. Tuition: Early pay discount may apply but early enrollment discount will not b/c program was not offered prior to Jan 1 deadline.
 - a. 5 Day M-F 8:15pm-3:20pm \$7,980.00
 - b. 3 Day M,W,F 8:15-3:30pm \$4,788.00
 - c. Application fee \$25
 - d. Supply fee \$400 (includes classroom supplies and field trip fees)
 - e. No separate book and resource fee
 - f. Materials: \$1500
 - g. Advertising \$1000

HOS report: current 2016-17 yr enrollment: 131; Next school year 2017-18: 98 FT enrolled



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- 1) **ACTION:** Leslie to continue pursuing/researching core college credit courses in humanities that meet CA Christian classical values. HBU to have Non-Academy proposal to Leslie by end of Feb. HBU has not yet provided information.
- 2) **Brd Approved and ACTION:** 2017-18 Calendar with the following changes to be emailed to brd:
 - a. Fall fundraiser placeholder to added
 - b. Christmas Break to extend to 1/3/2018
 - c. Early dismissal allowed for HS students for mid terms and finals. Teachers will still be on campus to assist with prep.
 - d. Graduation event: Senior Send-off to be added
- 3) 2018 Grand Tour options with days and costs to be presented to current 10/11th students. Parents with students to make determination prior to start of school 2017-18.
 - a. Italy and Greece (w and w/o Venice) custom and private tour 11 days (similar to 2015)
 - b. Shortened Italy only private tour
 - c. No travel, approved non CA separate history class
 - d. No travel, no class and no credit
- 4) Spring Creek BBQ has been very generous with fundraiser (fall 1200, spring TBA) but limits events to two per year. CA committed one SC BBQ fundraiser to apply to 8th grade Wash DC trip
- 5) Financial Reports:
 - a. With Leslie's fundraising emails and generous parents, tuition gap projected to be covered. Spring Banquet to focus on finishing strong and next year growth (not usual operational expenses).
 - b. Aging report is clear

Adjourned 7:25pm