

Covenant Academy Board Meeting

July 20th, 2017

In Attendance:

BOT: Dave Brookes, Derrick Veillon, Jim Hardwick, Andy Ellis

HOS: Leslie Collins

Guests: Dave Collins

Meeting Called to Order by - at 6:40pm

Prayer Led By - Mr. Brookes

Open Session

Set Next Dates: Next BOT 9/28/2017

Old Business

- Reviewed minutes - noted that some names etc. may need to be removed from the public minutes prior to posting. BOT needs to be replaced with BOT. Motion to Approve Andy, Jim 2nd, all in favor
- Insurance Options on the A/C System – no review necessary
- AED Purchase - still need to get it, but need to get CPR Training for staff as well
- Update on Brumlow Project (Pond Enlarging) - pond work is being done
- Whistle Blower Policy - suggestion made that Adrian Smith be made to be the Compliance officer.
 - Need to change BOT to BOT in the document
 - HOS is 1
 - Any Board Member is 2
 - Adrian Smith to be made compliance officer - but unnamed in the document
 - Above 4 changes to the document Motioned Andy, 2nd Derrick, All in favor

HOS Report

- General Discussion on HOS Report
- Current enrollment 130

Financial Report

- General Discussion of finances
- Last finances of 2016/17
- Noted that our Net Income was at -\$61,542. On a cash basis we are projecting a surplus of \$26,000. But all the bills are not in finally yet, the actual forecast is estimated \$16,000. The Difference is \$87,000 in depreciation. It was not fully understood why we have to depreciation. Discussed removing names from the Aging report.
- Also noted that all contracts have been signed

Curriculum Committee Proposal Committee Members - (Get from Doc)

Will update the website to show "Mission Statement" so it is clear.

Motion to approve proposed changes on mission statement - Derrick Motions, Jim second, all in favor. School Mission: Covenant Academy exists to serve Christ and His Kingdom, by sharing the

gospel and partnering with parents to train students by way of Scripture and the classical liberal arts: To be discerning, articulate followers of Jesus Christ; To be leaders who are equipped to honor and defend truth, goodness and beauty.

Vision Statement Proposal - discussion of the history of the schools vision, and how the proposed vision flows into the curriculum plan. The BOT will review the document. **Mr. Brookes and Mrs. Collins are going to review this and present back to the BOT by 7/26/2017**

General Discussion of Graduation Requirements as reviewed and proposed by the new curriculum committee, the math requirements were discussed at length, in particular the requirement to have a math course in all 4 years of high school. 28 credits are required, 3 credits are possible to be taken in Junior high. If you take algebra one in junior high then you will have 29 required hours due to the extra math class taken.

Motioned to approve the left column of the graduation requirements with a total of 28 hours of required credits upon graduation or 29 credits if they choose to take Algebra 1 in 8th grade. The right column of the requirements will be managed by the HOS and Curriculum Committee. Dave 2nd, all in favor.

ARD Committee Proposal

- General discussion on how the ARD committee would work. The support will be reported to board, but names are not needed to be shared with the BOT. Only notification not voted by the BOT.
- Motion to approve the process as presented in the attached doc with reporting of number, grade, level and billing info anonymously to the BOT: by Andy , Derrick 2nd by , All in favor.

Brumlow Nature Reserve Proposal

- General discussion on the "Nature Center" concept. The BOT is supportive of the concept and of proceeding with forming a committee and talking to Faith Fellowship. That committee/HOS will work towards a more defined plan and present that to the BOT.

Well Service Proposal

- Motioned to fix well as proposed Andy, 2nd Jim, All in favor

Open Session Closed at 8:55 pm (Motion by Dave, 2nd Jim, All in favor)

Covenant Academy Graduation Requirements

28 Required Credits	Corresponding Courses
Theology (4 Credits)	Historical Theology (1) Bibliology and Hermeneutics (1) Great Works of Apologetics and Worldview (1) Great Works of Theology (1)
Language Arts (4 Credits)	Great Books I: Ancient Literature (1) Great Books II: Romans through the Renaissance Literature (1) Great Books III: Reformation through the Late 19 th Century (1) Great Books IV: Great Books of Modernity (1)
History (4 Credits)	US History II: Post Civil War to Modern History w/Washington DC Trip ¹ (.75) History & Government: Ancient Civilizations (.75) History & Government: Romans through the Renaissance (.75) History & Government: Ideas that Shaped Modernity (.75) Modern History with Government & Economics (.75) Seminar in Events, Economics, and Government (.25)
Reasoning & Persuasion (2 Credits)	Logical Argumentation (.5) Rhetoric I (.5) Rhetoric II w/Junior Thesis (.5) Rhetoric III w/Senior Thesis (.5)
Mathematics (4 Credits)	<i>A mathematics course must be taken all 4 years of high school:</i> Algebra I (1) Geometry (1) Algebra II (1) and/or Algebra II w/Conic Sections (1) Pre-Calculus (1) Trigonometry and Quantitative Reasoning (1) or Calculus (1) Approved Dual Credit option ² (1)
Science (4 Credits)	Biology (1) Physics (1) Chemistry (1) Anatomy & Physiology (1), Physics II (1), or Chemistry II (1)
Languages (3 Credits)	Latin (1 each, required in Fr/Soph years) Biblical Greek (1) Modern Elective (1 each)
Physical Training/Athletics (1 Credit)	Fr/Soph Athletics Training 2 day a week (.5 each year) Fr/Soph Sports participation (.5 each additional sport) Jr/Sr Sports participation (.25 per sport) Approved Off-Campus Physical Training (varies by hours completed)
Arts Elective (1 Credit)	<i>Credits are calculated based on a combination of electives offered.</i> 1 day/week courses of individual or combined courses (.25 each) 2 or 3 days/week courses (.5 each) ³
Elective (1 Credit)	<i>Credits are calculated based on a combination of electives offered or additional academic or arts electives taken.</i> 1 day a week courses (.25 each) 2 or 3 days/week courses (.5 each)

¹ Fulfilled in 8th grade or an approved summer credit or transfer credit for students new to Covenant in 9th grade.

² Approved Dual Credit courses may be taken during the Junior or Senior years with teacher recommendation.

³ Mock Trial and Yearbook/Graphic Design earns .75 credit



Proposal: Formation of ARD Committee for Students Receiving Support

Approved on:

Presented to the Board on: 7/20/17

Purpose and Charter of the Covenant Academy Annual Review and Dismissal (ARD) Committee

1. The ARD Committee is proposed to allow the board to focus on strategic governance rather than the operational decisions of determining student support. The ARD Committee would serve the CA board and administration by evaluating and recommending support services, plans and modifications for qualified students.

ARD is the term that is commonly used in the public schools and reflects the requirement/philosophy that services are reviewed and evaluated annually in hopes that students will be dismissed from support (Annual Review and Dismissal), having been effectively equipped. By using a consistent name, we convey a consistent process to other schools, professionals and parents.

2. The ARD Committee will be comprised of up to 3 or more faculty members or professionals who have expertise that can benefit the student, their parents, the classroom teacher, and any other additional member who may be of help. A multidisciplinary team is preferred.

2. The committee reports to the head of school; while all decisions of the ARD Committee are made by majority vote, no decision can contradict the HOS' policies or decision.

3. The ARD Committee will meet as needed to develop new Student Support Plans and annually to review former plans. The board will be informed of the all students receiving support, as well as their level of support via the HOS report.

ARD Process: Students are referred to the committee according to the policy in the PSH. Where the former policy listed the board as the decision making body, this proposal recommends that a committee of educators is in a better position to make student support decisions.

2017-18 Support Services Update

Level 1: Student needs beginning and end of day accountability with assignment notebook, on-task behavior and small details related to tasks and assignments.

Student is at grade level with minor concerns.

Time with student/teacher: about 20-30 minutes per day

Cost to parents: \$30 per month/\$300 annually

Level 2: Student needs some level one assistance as well as periodic checks to ensure completion and quality of work.

Student is at grade level with minor concerns

Time with student: about 1 hour per day

Cost: \$200/\$2000 annually

Level 3: Student needs some level one and two assistance and 1:1 instructional time on individualized objectives in a tutoring situation. Student needs modifications of assignments, instructions in the assignments and performance follow-up. Student's cognitive ability is of concern. Student does not need support in Art, Music or PE.

Student functions below grade level

Time with student: 2-4 hours per day

Cost: \$350/\$3500 annually

SCOTT DRILLING INC.

Water Well Service

11923 GREEN PINE CIRCLE
HOUSTON, TX 77066

PHONE: (281) 893-1492

FAX: (281) 397-7577

scottdrillinginc@sbcglobal.net

SERVICE PROPOSAL

TO:

COVENANT ACADEMY
ATTN: LESLIE COLLINS
11711 TELGE RD.
CYRPESS, TX 77429

Service to be performed:

Remove & reinstall 10-15 HP Submersible pump (Labor)	\$ 3,000.00
3" Inline check valve	\$ 490.00
Air compressor installed on pressure tank	\$ 3,080.00
Service Call	\$ 150.00

Total \$ 6,720.00
(Plus tax ?)

3" Galvanized pump pipe @ \$ 18.50 per ft. - to be determined by footage
#10-3 jacketed - cable @ \$ 3.25 per ft. (each) - to be determined by footage

Additional :

Any additional parts needed for proper operations

PAYMENT DUE UPON COMPLETION OF SERVICE

This price is based on a work site which has access needed for necessary equipment and approved by a technician of Scott Drilling Inc. Scott Drilling Inc is not responsible for any damage to buried lines, drive, shrubs, trees, or yard caused by equipment while performing service. All possible precautions will be taken to prevent any damage. The warranty covers defects in materials and workmanship **excluding; freezing, lightning, insects or faulty electricity.**



SCOTT ROBINSON
PRESIDENT
17-101

ACCEPTANCE AS CONTRACT
LESLIE COLLINS
07/19/2017